

Bridgman Public Library
Board Minutes
August 23, 2016 8:30 A.M.

Call to Order: 8:30 A.M.

Present: Board Members: Barnes, Crocker, Hill, Janoskey, John, Kuypers, Siewert and Wilk. Noll, excused.

Staff: Evans

Agenda Revisions: None.

Guests: Rick Fuller, Friends of Library President

Public Comment: None.

Friends of the Library: Fuller reports that the Friends are between projects.

Committee Updates: 50th Anniversary: Wilk reported that the Road Rally is scheduled for September 17th and the Friends of the Library will be sponsoring a Teen Story Contest in November.

Lake Township Report: Wilk reported on Lake Township's August 16th Meeting. Marla Clark, from Lake Michigan College, made a presentation regarding LMC's millage proposal. The Parking Lot at the Lake Township Park is being repaved this week, and the Shawnee Road project should be completed by the end of August. Warren Dunes Estate's expansion project is in full swing.

Director's Report: None.

Approval of Minutes: Siewert made the motion to approve the minutes of the July Board Meeting, second by Barnes. Motion carried.

Treasurer's Report: John presented an end of the fiscal year breakdown. The Library finished the year \$28,000 ahead, \$10,000 by design. \$10,000 from unexpected revenue, and \$8,000 from underspending the budget. John moved that \$25,000.00 be committed to projects on the Building and Maintenance Schedule, second Crocker.

Discussion Items: Liquor in the Library: After a review with the Library Attorney Evans reported that a special permit is needed in order to serve liquor in the Library (or on Library property). In addition, the event must be open to the public, for fund raising purposes only, and tickets must specify the amount of alcohol the ticket bearer is to receive. **Open Seat on the Board:** Evans reported that Barnes will not be returning. A replacement can either be a write-in candidate until October 22nd or will be appointed in November.

Chikaming Contract: Evans and Hill will meet with the directors and board presidents of the New Buffalo and Three Oaks libraries on August 24th to discuss the renegotiation of the Library's contract with Chikaming,

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whose 490 card holders generated 19% of our last year's circulation. **Kimmel Grant:** Evans met with Harvey and Virginia Kimmel to discuss the future of the Kimmel Grant, established by the Kimmel's to provide Children's and Arts programs to Bridgman Schools, which the Library administers. The Kimmel's may be leaving the area, and would like to provide stable funding for the Grant in the event they are no longer here. John suggested we look into the Michigan Gateway Foundation, as a possible alternative to the Berrien Community Foundation. During that meeting Evans presented several program ideas that, while perhaps not suitable for the Kimmel's criteria, may warrant consideration by the Friends.

Action Items: Approve Bills: Crocker made the motion to pay the bills in the amount of \$36,052.93, second by Kuypers. Motion carried. **Approve Purchasing Policy:** Siewert made the motion to approve the Purchasing Policy as presented at the July Board Meeting, second by Barnes. Motion carried.

Communication and Correspondence: Evans received a note from Carol Richardson congratulating the Library on its anniversary along with her regrets that she would not be able to attend last month's Open House.

For the Good of the Library/Board Training: Hill thanked the Board and the community for their support in the passage of the Library Millage. Evans introduced new employees Cassandra Hora and Janna Riley to the Board.

Time of Adjournment: Siewert moved to adjourn the meeting at 9:13 A.M., second by Janoskey. Motion carried. The next meeting will be held on September 27th at 8:30 A.M.

Respectfully submitted by
Cindy Gast

Approved by the Secretary: Carol Ann Siewert Date: 9-27-16