

Bridgman Public Library  
Board Minutes  
September 27, 2016 8:30 A.M.

**Call to Order:** 8:30 A.M.

**Present:** Board Members: Crocker, Hill, Janoskey, John, Kuypers, Siewert and Wilk. Barnes, Noll, excused.

**Staff:** Evans and Gast

**Agenda Revisions:** None.

**Guests:** Rick Fuller, Friends of Library President

**Public Comment:** None.

**Friends of the Library:** Fuller reports that the Second Wednesday Reading Group will be meeting at The Tapestry on October 12<sup>th</sup> to discuss A Killing In Capone's Playground. A high attendance is anticipated, so guests should plan on arriving early.

**Committee Updates: Personnel and Policy:** Janoskey reported that the Director's Evaluation scores have been tallied. The Personnel and Policy Committee recommends a 3% pay increase.

**Lake Township Report:** Wilk reported on Lake Township's September 21<sup>st</sup> Meeting. The Board approved a 3 mill renewal tax rate for 2017 (estimated 3.7 million dollars). Trick or Treat is set for October 31<sup>st</sup> from 5:30 P.M. to 7:00 P.M. Township Budget Workshops are being held every Wednesday at noon for 2017.

**Director's Report:** Crocker and Evans attended Kruger & Lawton Open House at Grand Mere. There is another Open House scheduled for Thursday, October 29<sup>th</sup> at 4:30 P.M. at the Monogram Suites, if anyone is available to attend.

**Approval of Minutes:** Siewert made the motion to approve the minutes of the August Board Meeting, second by Janoskey. Motion carried.

**Treasurer's Report:** John reports that the accrued revenue is less than expected, actual expenses are more than expected and we have a deficit budget.

**Discussion Items: Chikaming Township Contract:** Chikaming Township has appointed a Committee to oversee negotiations. That Committee and the other Directors will meet on October 5<sup>th</sup> to begin actual negotiations. **Annual Report:** Evans presented the Annual Report. To accommodate the increase in requests for Notary Services, Evans will appoint another staff member as a Notary. Circulation is down, as it is nationally. **Nominating Committee:** Kuypers will head up the Nominating Committee.

**Action Items: Approve Bills:** Crocker made the motion to pay the bills in the amount of \$36,486.36, second by Kuypers. Motion carried. **Approve Director Evaluation:** Wilk made the motion to approve the Director Evaluation, second by Crocker. Motion carried.

**Communication and Correspondence:** Evans received a letter from the city regarding TIF, a program thru which Downtown Development Agencies divert tax money for projects. According to the letter, \$118.00 has been deducted from the City's Summer Tax payment for this purpose.

**For the Good of the Library/Board Training:** Fuller compliments the Library as a whole (and the Director, President and Treasurer in particular) on its ongoing contribution to the Bridgman Community.

**Time of Adjournment:** Wilk moved to adjourn the meeting at 8:57 A.M., second by Kuyper. Motion carried. The next meeting will be held on October 25th at 8:30 A.M.

Respectfully submitted by  
Cindy Gast

Approved by the Secretary: Carol Ann Siewert Date: Oct. 25, 2016