

Bridgman Public Library
Board Minutes
November 22, 2016, 8:30 A.M.

Call to Order: 8:30 A.M.

Present: Board Members: Barnes, Crocker, Hill, Janoskey, John, Kuypers, Noll, Siewert and Wilk.
Staff: Evans

Agenda Revisions: Holiday gift for library staff.

Guests: Rick Fuller, Friends of Library President.

Public Comment: None.

Friends of the Library: Fuller reported that the Book Boutique table is set up in the library entryway, thanks to the efforts of Susan Collins, Ed Valauskas and Marlene Kuypers.

Committee Updates: None.

Lake Township Report: Wilk reported on Lake Township's November 15th Meeting. 1,747 of Lake Charter Township's 2200 registered voters voted in the last election. A Resolution of Appreciation was given to Trustee Terry Eichler for his 28 years of service to the Township.

Director's Report: No additions.

Approval of Minutes: Siewert made the motion to approve the minutes of the October Board Meeting, second by Kuypers. Motion carried.

Treasurer's Report: According to John, expenses are up and revenue is down.

Discussion Items: City Election: Hill was re-elected and Ken Huff has been certified as a write-in candidate. Huff will be sworn in soon and will attend next month's Board Meeting. **Committee**

Appointments: According to the Board of Director's Bylaws, each committee should have at least 3 members. In an effort to realign committee membership, each Board Member is being asked to submit the names of the 2 Committees that most interest them. **Strategic Planning:** The Board discussed the goals of strategic planning. Kuypers suggested hiring a consultant. John said the process should gather information about and from the community. Wilk said that the process should address the future of libraries, so BPL knows how to position itself. Evans was asked to gather library futurist videos to pass on to board members. John reminded members how much everyone admired the Bellingham Public Library plan and suggested BPL aim for something similar. An Ad Hoc Committee will be created to navigate the process. **Holiday Gift to Staff:** According to Evans, the Library will be closed for the Holidays on December 24th, 25th and 26th, as well as

January 1st. The Board discussed the possibility of giving the staff an additional floating holiday as a holiday gift.

Action Items: Holiday Gift to Staff: Crocker made the motion to give the staff an additional floating paid holiday for 2016 (to be used during the fiscal year), second by Barnes. Motion carried. **Approve Bills:** Crocker made the motion to pay the bills in the amount of \$35,280.99, second by Siewert. Motion carried. **Approve Audit:** Board will review Audit with the intention of approving next month. **Election of Officers:** The Nominating Committee met after the October Board Meeting. Hill has agreed to run again for President, Kuypers for Vice-President, Siewert for Secretary and Crocker for Treasurer. Wilk made the motion to accept the slate of Officers as presented, second by Janoskey. Motion carried. **Approve 2017 Meeting Schedule:** Wilk made the motion to approve the schedule as presented, second by Crocker. Motion carried. **Approve TLC Contract Update:** Barnes made the motion to approve the TLC Contract Update, second by Kuypers. Motion carried.

Communication and Correspondence: None.

For the Good of the Library/Board Training: Kuypers recommends any Board Members available to attend the upcoming musical programs. Andrews University Music Department Recital is scheduled for November 30th at 6:30 P.M. Fourteen entries were received for the Teen Writing Contest. The Committee has reviewed those submissions and the \$200.00, \$150.00 and \$100.00 prizes provided by Friends of BPL will be awarded shortly. Evans will discuss a possible PSA/radio interview with Brenda Layne for the winners.

Time of Adjournment: Wilk moved to adjourn the meeting at 9:23 A.M., second by Noll. Motion carried. The next meeting will be held on December 27th at 8:30 A.M.

Respectfully submitted by
Cindy Gast

Approved by the Secretary: Carol Ann Siewert Date: 12-27-16