

Bridgman Public Library  
Board Minutes  
January 24, 2017 8:30 A.M.

**Call to Order:** 8:30 A.M.

**Present:** Board Members: Crocker, Hill, Huff, Janoskey, Noll, Siewert and Wilk. Kuypers and John, excused.

**Staff:** Evans and Gast

**Agenda Revisions:** None.

**Guests:** None.

**Public Comment:** None.

**Friends of the Library:** Fuller pointed out the arrival of the new Library furniture.

**Committee Updates: Facilities and Planning Committee:** None. **Personnel and Policy Committee:** None.

**Lake Township Report:** Wilk reported on Lake Township's January 17<sup>th</sup> Meeting. Board approved the \$15,439.52 repair of the Township's 1998 Case backhoe. The cost to replace it would be \$100,000.00+. Duncan Gast was hired as a new police officer by Baroda-Lake Township Police. The remodel project at the old fire station is 95% complete.

**Director's Report:** In regards to questions asked last month about the memo from the Berrien County Foundation, it has been confirmed that the amount shown is the spendable amount on our endowment. Hill suggests that perhaps the Board consider reevaluating our financial strategy. The Finance Committee will discuss at their next meeting.

**Approval of Minutes:** Huff made the motion to approve the minutes of the December Board Meeting, second by Siewert. Motion carried.

**Treasurer's Report:** Wilk reviewed the current status of the Library's accounts.

**Discussion Items: Chikaming Update:** Evans reported on her presentation at the January 12<sup>th</sup> Chikaming Board Meeting. The request was made for a \$90,000.00 contribution from Chikaming's General Fund to be divided among the 3 participating libraries (Bridgman, New Buffalo and Three Oaks). This amount is a compromise, based in part on the Library of Michigan standard of local support of a minimum of 3/10<sup>th</sup> of a mil, which is \$175,000.00. Evans suggests the Board prepare a response in the event that Chikaming deny that request.

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**Action Items: Approve Bills:** Crocker made the motion to pay the bills in the amount of \$30,972.65, second by Huff. Motion carried. **Approve Wall Heater Bid:** The Facilities Committee reviewed 4 bids for the replacement of the lobby's wall heater, ultimately recommending IBID's bid. Crocker made the motion to approve that bid, second by Huff. Motion carried. **Approve Network Bid:** Evans, Thiesen and Noll reviewed the 2 bids received and after consideration, recommended Nick Heimler, from Heimler Consulting. Huff made the motion to approve that Network Bid, second by Siewert. Motion carried. **Approve Dale Carnegie Class for Director:** Evans procured a Library of Michigan Grant to cover \$1,500.00 of the \$1,800.00 cost to attend the Dale Carnegie Class. Crocker made the motion to approve her attendance, second by Wilk. Motion carried.

**Communication and Correspondence:** Evans received another thank you letter from St. Mary's for our Food For Fines contribution. Also, the CGA's Annual Meeting is scheduled for January 26<sup>th</sup>. Evans, Crocker, Hill and Wilk plan to attend.

**For the Good of the Library/Board Training:** Hill mentioned the possibility of future partnerships for charitable sharing with Haymaker's.

**Time of Adjournment:** Janoskey moved to adjourn the meeting at 9:15 A.M., second by Crocker. Motion carried. The next meeting will be held on February 28<sup>th</sup> at 8:30 A.M.

Respectfully submitted by  
Cindy Gast

Approved by the Secretary: Carol Ann Siewert Date: 2-28-17